## **Religious and Belief Ceremonies**

## **Important**

To ensure your ceremony takes place you must submit marriage notice forms, all documents and payment within the permitted time frame.

Read the notes on the Marriage notice application form and use the check boxes to ensure all is included with your application. Failure to do so may result in delays.

## When to give notice

Notice can be accepted from one year and it is recommended not later than 8 weeks in advance of your ceremony.

What is needed (Note 7)	Check Box
Notice Forms (1 for each party) completed and signed by each party and officiant	
Full Birth Certificates (H1)	
Current Passports	
Notice Fee	
If applicable,	
Name Change Documents	
Decree absolute/civil partnership dissolution (H2)	
Previous Marriage/Civil Partnership Certificate (H2)	
Death Certificate (H3)	
Immigration Status Statement	
Share Code (Settled Status)	
Visa/s	
Certified Translations (H4)	

## How to submit paperwork

**Post:** Please enclose original signed notice forms and copies of all supporting documents; **do not post original birth certificates, passports, etc.** Payment can be made by card or cheque, payable to Fermanagh and Omagh District Council (£52.00). Original documents will need to be presented when you collect the schedule. The schedule is only available the fortnight leading up to your ceremony and collected by appointment only.

**Appointment:** In some instances an appointment can be arranged to submit notice. Please phone to arrange an appointment.

Questions: Email: registrar@fermanaghomagh.com Tel: 028 6634 2428 or 028 8225 6212