Litter Champion

Summary Pack

2020/2021

Fermanagh & Omagh District Council
Comhairle Ceantair Fhear Manach agus na hÓmaí

LIVE HERE LOVE HERE

Introduction

Fermanagh and Omagh District Council is committed to a cleaner, greener, and more vibrant District. The Council currently undertake a programme of cleansing to deal with litter, dumping, and fly tipping across the District each year. In 2020/21 the cost of this will be approximately £1.9 million.

Whilst our cleansing team do exceptional work keeping the District tidy, it is always greatly appreciated when individuals and communities offer their support to help to maintain and improve our District through volunteering.

How we can help each other

You can help to improve and protect the environment by supporting local litter collecting events. This can be undertaken by formally registering either in small family/friend groups or as part of larger community/sporting organisations.

The Council is here to provide volunteers with equipment and advice on litter picking, plus our team will pick up bagged rubbish left in designated areas once you have finished.

By registering you are also supporting the Council by gathering valuable data on the amount/type of rubbish and problem areas, as well as helping us to promote cleaner communities.

Adopt a Spot

Fermanagh and Omagh District Council in partnership with other Councils, Northern Ireland Housing Executive and Department of Agriculture, Environment and Rural Affairs, actively supports the Live Here Love Here campaign which promotes environmental and community improvement in Northern Ireland.

Live Here Love Here, managed by Keep Northern Ireland Beautiful, empowers people to improve our local environment and to build a sense of pride in our local communities. Through a number of programmes such as BIG Spring Clean and the Small Grants Scheme, we can create an active society where everyone has a role in protecting our communities and the people who live there.

The Adopt a Spot programme enables groups and individuals across Northern Ireland to adopt an area in their locality and look after it. You can choose any spot you like: from a town/village to a stretch of beach, a local park, a local forest or even the street you live or work on. Live Here Love Here will provide you with an adoption pack containing all the equipment you need, including a hints and tips booklet on how to run a successful clean up. Further information can be found here: www.liveherelovehere.org/adoptaspot

What's in this pack?

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Please see the **Litter Champion Induction Pack** for details on Council Policies and Procedures which must be read and understood by all groups and volunteers.

7 Step Volunteer Procedure Snapshot

Identify
Identify the need for a litter pick

Register
Apply to register as a FODC Volunteer & Match Meeting

Induction
Receive Induction & PPE

Contact Council
Contact FODC with volunteering plans

Volunteer
Complete your volunteering

Report
*Report any issues identified;
*Send in photos & information to help promote your volunteering;
Let FODC and Live Here Love Here know how many bags of rubbish were collected & where they are

Celebrate
Attend Annual Volunteer Celebration Events & encourage others to register with FODC

Litter Champion Procedure Step by Step

Identify

Identify the need for a litter pick

If you identify the need for litter picking within a public space in your area please get in touch with us. We can register you as a Litter Champion and provide you with advice and equipment.

Register

Apply to register as a FODC Volunteer & Matching Meeting

Once you have identified the need for litter picking, please visit www.fermanaghomagh.com to register as a Litter Champion.

The process consists of a short registration, followed by a matching meeting and online induction.

If your litter pick will involve other members of your family or community, please ensure they register as a Council Volunteer too. Only people aged 16 years old and above can register as a Litter Champion. **All participants must register and go through a matching meeting and induction before they can participate.**

Registration can be completed at any time but will end on the last day of February and re-registration is required from the 1st March each year.

The matching meeting will be carried out by a member of staff and will consist of some questions, including why you are interested in volunteering, and any previous experience you may have.

Volunteers must always agree to abide by all guidance and policies issued by the Council.

For more information, see the Volunteer Role Description in Section 1 of the Induction Pack

Induction

Receive Induction & PPE

Once you register as a volunteer you will receive an Induction and PPE to help you safely carry out your litter pick. Equipment can be kept for as long as you volunteer but must be returned when your registration ends.

The Council will provide you with:

- Litter pickers
- Litter and recycling bin bags
- Hi-visibility vests and gloves
- Signs – 'Litter picking in progress'

Contact Council

Contact FODC with any plans prior to volunteering

Make sure to contact a member of staff prior to any volunteering and make them aware of **when** and **where** you plan to litter pick. This will allow us to provide you with equipment and advice on your volunteering. It also means that we can arrange to have the rubbish collected by a member of our team.

If you are working alone, please remember to stay visible and let a member of your household know where you've gone and when to expect you back.

* The Hazard table and control measure in the induction pack should be carefully applied/considered in line with any proposed plans *

Volunteer

Complete Your Volunteering

- Check that everyone has signed an attendance list and that mobile telephone numbers are exchanged. This will ensure that everyone may be contacted if needed, for example, if someone has left early.
- The lead volunteer organiser/co-ordinator should carry out a Health and safety talk to all taking part.
- Ensure everyone has completed the Survey Monkey Induction online.
- People who turn up and haven't registered with the Council will not be considered Council Volunteers. If they proceed to litter pick they are doing so wholly at their own risk and will not be considered a volunteer and the Council will not be responsible for their actions.
- Please encourage them to register at all times and after the event.
- Set a finishing time and location for people to meet at the end.

Please refer to the Checklist in Section 8 of the Induction Pack

Report

Reporting any issues, send in photos and data

- If you see anything that may cause harm, any maintenance issues, or anything unexpected then you must contact the Council and report it to a member of staff as soon as it is safe to do so.
- Please contact the Council after your litter pick so we can ensure a member of staff is aware of the location/amount of litter to be collected. Volunteers should, where possible, deposit small amounts of collected litter in their own household landfill and recycling bins.
- After the event check the rubbish has been collected. If not within 2 working days, please contact us again.

- Please let us know how you got on:
    - How many people joined in?
    - How many bags of rubbish were collected?
    - Were there any large objects that needed removing?
    - Was there a type of rubbish that you found frequently?
    - How you think we can prevent the problem continuing in the future?

A handy way to record your results is by registering your clean up events on the Live Here Love Here website. Once you have registered your clean up and it has taken place, you can input your volunteer numbers, number of bags collected, the area covered and the duration of your clean up. You can do this for any number of clean ups and the website will tally your individual results. By doing this you can see the impact that you are making in your area! To get started, create a profile here: https://liveherelovehere.etinu.net/cgi-bin/lhlh?action=viewtoaddprofile

Send in your photos: on the day of the litter pick or the next morning if possible. To help promote clean neighbourhoods, raise awareness of problems surrounding litter, and recognise your efforts, please send us some photos of your volunteering (and the permissions of those in it to use it). We can then post them on our social media channels and send them to the local papers.

Consider applying for the Live Here Love Here 'Adopt a spot' initiative. Further information can be found here: https://www.liveherelovehere.org/cgi-bin/generic?instanceID=32

Celebrate

Attend Annual Volunteer Celebration Events

Each year we celebrate the efforts of all our Volunteers at our annual event. The event is a small way to thank you for your dedication and support to make the District a healthier, safer, and more attractive place to live and visit. It also provides an opportunity to meet Elected Members, Staff and other Volunteers.

Contact details

Registration;
To apply to register as a volunteer litter champion or if you have any questions, please contact our Volunteer Co-Ordinators:
Fiona Dillon (Omagh Area)
Matthew Nevin (Fermanagh Area)
Tel: 0300 303 1777
Email: litter.champion@fermanaghomagh.com

PPE Collection and Reporting:
If you have any questions regarding litter collecting, to arrange the collection of your PPE prior to the litter pick and to report the number and location of rubbish bags, please contact
Kieran Cranny
Gortrush Depot, Omagh:
Tel: 0300 303 1777

Stewart Burns
Killyvilly Depot, Enniskillen:
Tel: 0300 303 1777

Photos and Details for Social Media:
Please take some photos of your volunteers before, during and / or after your litter pick so we can show the community the great effort you have made in keeping our public places tidy.

You can send photos, relevant permissions and any details you have, i.e. number of bags collected, number of volunteers involved etc. to:

litter.champion@fermanaghomagh.com

* If you can, please send your photos on the day of the litter pick or the next morning *