

XXXXXXXXX Town/Village

LEAD RESIDENTS CONTACT DETAILS

**Risk assessment:**

Flooding from **xxxxx**, impacts on the following streets;

* **xxxxx**
* **xxxxx**
* **xxxxx**
* **xxxxx etc.**

See attached plan outlining areas at risk of flooding or may have flooded before.

Further details may be found at:

<http://www.dardni.gov.uk/rivers>

**Local skills and resource assessment:**

* Sandbags available in storage containers at:
  + **xxxxx**
  + **xxxxx**

See attached details on locations for containers and who to contact.

**Emergency Support Centre locations (Place(s) of safety):**

* **xxxxx** Community Centre, Church Hall

**Community / Voluntary organisations that may help (especially vulnerable residents):**

* e.g. Red Cross **(TBC)**
* **xxxxx**
* **xxxxx**

**Activation triggers:**

* Met Office warnings click on ‘e-mail alerts’ at:

<http://www.metoffice.gov.uk/about-us/guide-to-emails>

(Residents to take responsibility and register for Met Office warnings)

* + Green – No severe weather
  + Yellow – Be aware
  + Amber – Be prepared
  + Red – Take action
* Residents to be aware of severe weather warnings on news media or Internet
* Residents can set up Met Office App on their Smart Phone or Tablet device (Android / iPhone versions available)

**First steps in the lead up to an emergency**

* Check access to sandbags and agree deployment needed
* Report to Flooding Incident Line (FIL)
* Contact local Elected Members/community leaders
* Seek assistance to lift furniture etc.
* Move vehicles to higher ground
* Contact **xxxxx** if emergency shelter is required

**First steps in an emergency**

* If life is at risk contact 999
* Remember that you should never put yourself in danger
* Report any flooding to Flooding Incident Line (FIL) 0300 2000 100

**Community Emergency Group First Agenda**

* What is the current situation?
* Are there any vulnerable people involved?
* What resources do we need?

### How can we support the emergency responders?

### What actions can safely be taken?

### Who is going to take the lead for the agreed actions?

* Any other issues?
* Actions agreed with emergency responders in the event of an evacuation:
  1. Help Police/Fire & Rescue Service with door knocking
  2. Tell emergency services who might need extra help to leave their home
  3. Contact NIE to have electricity supply switched off in homes which are flooded

**Emergency Contact List:**

* Emergency Services: 999
* Flooding Incident Line (FIL): 0300 2000 100
* NIE Customer Helpline: 03457 643 643
* NI Gas Emergency Line: 0800 002 001
* NI Housing Executive Emergency Repairs: 03448 920 901
* NI Water: 03457 440088 (use FIL to report flooding)
* Rivers Agency: **xxxxx** (use FIL to report flooding)
* Transport NI: **xxxxx** (use FIL to report flooding)
* Local Council Environmental Health Service:
  + **xxxxx** (office hours) (use FIL to report flooding)
* Local Council Emergency Helpline: **xxxxx** (for recovery assistance)
* **xxxxx Hall**
* **Resident 1: 07xxx xxxxxx**
* **Resident 2: 07xxx xxxxxx**
* **Resident 3: 07xxx xxxxxx**
* **Resident 4: 07xxx xxxxxx etc**

**Telephone Communication Tree (to be agreed):**