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### **What is a Meet and Greet Volunteers?**

The purpose of this Volunteer opportunity is to provide a friendly and high-quality meet and greet service to people visiting Enniskillen Castle.

### **Main Volunteering Tasks:**

- Act as a point of contact for people visiting the Castle.
- Support staff in providing a friendly and courteous experience for visitors.
- Provide information and directions to customers in a courteous manner.
- Assist staff in the event of an evacuation.
- Seek advice and make members of staff aware of any problems where appropriate.
- To comply with all the Council's policies and procedures.
- To undertake volunteering at all times in a manner that enhances and promotes the positive image of Fermanagh and Omagh District Council.

### **Supervisor:**

Duty Officer

### **Location:**

Fermanagh County Museum, Enniskillen Castle

### **Dates/ Time of Volunteering:**

Weekdays, Evenings, Weekends and Bank Holidays (when required)

**Closing Date:** Friday 19<sup>th</sup> April 2024 at 5pm

The volunteering may be subject to:

- References
- Access NI Check (where appropriate)
- Identification