

**FERMANAGH & OMAGH DISTRICT COUNCIL**

**CARAVAN ACT (Northern Ireland) 2011**

**CARAVAN SITE LICENCE APPLICATION**

**Particulars to be given by an Applicant for a Caravan Site Licence**

**1. Name and Address of Applicant**

Surname: \_\_\_\_\_

Other Names: \_\_\_\_\_ (Mr/Mrs/Miss)  
*(Delete as appropriate)*

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

**2. State applicant's interest in land (e.g. owner or tenant) and give particulars of lease or tenancy, if any**

\_\_\_\_\_

\_\_\_\_\_

Address or location of site for which licence is required:

\_\_\_\_\_

**3. Acreage of site** \_\_\_\_\_

**4. Has the applicant held a site licence which has been revoked at any time in the last three years?**

\_\_\_\_\_

**5. State type of caravan site for which licence is required:**

- Permanent residential

\_\_\_\_\_

- Seasonal, between the following dates in each year

\_\_\_\_\_

- For touring caravans only, between the following dates in each year

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6. State the maximum number of proposed caravans to be stationed at any one time for the purpose of human habitation \_\_\_\_\_

8. A lay-out plan (in duplicate) of the site to a scale of not less than 1/500 must be attached showing the boundaries of the site, the positions of caravan standings and (where appropriate) the following particulars: -

- Carriageways and footpaths (indicating in particular any new access to the site).
- Toilet blocks, stores and other building.
- Water supply.
- Foul and surface water drainage.
- Recreation space.
- Fire points.
- Vehicle parking spaces.
- Planting of trees and bushes for amenity purposes.
- Electricity supply.

Any of the above-mentioned particulars may be given in writing if the local authority so approve.

In the case of existing sites the plan should show the facilities already available as well as those proposed.

9. Give details of the arrangements for refuse and litter collection and disposal and for sewage and waste water disposal \_\_\_\_\_

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10. Has planning permission for the site been obtained from the local planning authority?

- If so, state (I) Date of permission \_\_\_\_\_

Planning Authority Ref. No \_\_\_\_\_

(II) Date (if any) on which permission will expire \_\_\_\_\_

- If not, has permission been applied for? \_\_\_\_\_

11. Does the applicant propose to permit on the site any tents or other structures for human habitation? \_\_\_\_\_

If so, give details \_\_\_\_\_

***For caravan sites already in use on or before 9<sup>th</sup> July 1962, without planning permission from the local planning authority.***

12. Is it claimed that the site has existing use rights and does not require planning permission? \_\_\_\_\_

If so, state the facts on which the claim is based.

\_\_\_\_\_

13. Was the site in use as a caravan site for the purpose of human habitation –

- (a) On 9<sup>th</sup> July 1962?
- (b) On 19<sup>th</sup> August 1963?
- (c) At any other time since 18<sup>th</sup> August 1960? If so, give the periods for which the site was in use

\_\_\_\_\_

**FEE: £10.00**

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Completed application forms plus the relevant fee and other enclosures should be returned to Fermanagh & Omagh District Council, Townhall, 2 Townhall Street, Enniskillen, Co Fermanagh, BT74 7BA or 16 High Street, Omagh, Co Tyrone, BT78 1BQ

In accordance with Data Protection legislation, Fermanagh and Omagh District Council has a duty to protect any data we hold on you. The Information you provide on this application form will be used for the purposes of administration and enforcement of Caravan Licensing and will be shared with other Council sections and Government Agencies. For further guidance on how we hold your information please visit the Privacy Section at [www.fermanaghomagh.com](http://www.fermanaghomagh.com)