



# Bursary - Guidance Notes

## Sport - Open Rolling Call 2023 / 24

Please note retrospective funding is not eligible.

Before submitting an application, groups are recommended to contact the relevant department to discuss the application. Officers are available to assist with any queries you may have regarding your application or the criteria. Please make sure you contact an officer well in advance of the closing date to avoid disappointment. Officer contact details are listed in the Contact Section of these Guidance Notes.

**Bursary Guidance Notes should be read in conjunction with Fermanagh & Omagh District Council's Grant Aid Code of Practice, which is available to download on the Council's website:**

<https://www.fermanaghomagh.com/services/sponsorship-grants-bursaries/bursary-programme/>

For Sports, applications **MUST** be submitted **PRIOR** to the Tournament, Competition or Event taking place, applications cannot be made retrospectively.

Application forms can be completed through the Council's Grant Manager Portal which can be accessed at:- <https://fermanaghomagh.eformz.info/>

If you require any assistance with completing the application form please contact the Grants & Investment Unit, Fermanagh and Omagh District Council:

**Tel: 0300 303 1777**

**Email: [grants@fermanaghomagh.com](mailto:grants@fermanaghomagh.com)**

<b>Name of the Programme</b>	<b>Sports Bursary</b>
<b>Brief Description</b>	<p>The Sports Bursary Grant Aid is to support and provide assistance to <b>sporting individuals</b> who have been selected to represent their sport at National, European, and/or International level.</p> <p>Individuals can avail of Sports Bursary funding to assist with:</p> <ul style="list-style-type: none"> <li>• Tournament / Competition / Event Entry Fee</li> <li>• Tournament / Competition / Event Travel Costs</li> <li>• Tournament / Competition / Event Accommodation Costs</li> </ul> <p>A maximum Sports Bursary amount of <b>£250.00</b> per individual is available within any financial year.</p> <p>Sports Bursary applications <b>must</b> be received <b>prior</b> to the tournament / competition / event taking place. Applications <b>cannot be made retrospectively</b>.</p> <p>Applications will be received on an ongoing basis and assessed twice per year. This may not be until after your tournament / competition / event takes place, however, the application form must be received by the Council <b>before</b> the event takes place.</p> <p>Submission of a Sports Bursary application is <b>not</b> a guarantee of financial assistance.</p> <p>Applicants should retain evidence of <b>all</b> expenditure incurred.</p>
<b>Programme Specific Criteria</b>	<p>Applicants <b>must</b>;</p> <ul style="list-style-type: none"> <li>• Be involved in an amateur capacity.</li> <li>• Be selected for National / European / International duties.</li> <li>• Reside within the Fermanagh &amp; Omagh District Council area (unless currently studying at College or University).</li> <li>• Enter <b>only</b> one competition / event per application.</li> <li>• Provide a signed letter from a National Governing Body of Sport (NGB), confirming selection for National / European / International duties. NGB must be recognised by a Sports Council e.g., Sport NI, Sport Ireland, UK/GB; or the NGB is affiliated to a NGB recognised by a Sports Council. This letter <b>must</b> be submitted with the Sports Bursary application.</li> <li>• Check and confirm that the NGB is recognised by a Sports Council e.g., Sport NI, Sport Ireland, UK/GB; or the NGB is affiliated to a NGB recognised by a Sports Council. Please click the links below:</li> </ul> <p>Sport NI - <a href="http://sportni.net">Recognised English and UK ngbs (sportni.net)</a> Sport Ireland - <a href="#">NGB Contact Finder   Sport Ireland</a></p>

	<ul style="list-style-type: none"> <li>• If required, provide evidence that the NGB is affiliated to a NGB recognised by a Sports Council. This must be a signed letter from the NGB that the NGB is affiliated to.</li> </ul> <p>The following is ineligible criteria for the Sports Bursary:</p> <ol style="list-style-type: none"> <li>1. Applications received <b>after</b> the tournament / competition / event has taken place. Sports Bursary applications will <b>not</b> be considered if received retrospectively.</li> <li>2. No signed letter from the NGB confirming the selection of the person seeking the bursary.</li> <li>3. NGB is <b>not</b> recognised by a Sports Council e.g., Sport NI, Sport Ireland, UK/GB; the NGB is <b>not</b> affiliated to a NGB recognised by a Sports Council; and/or <b>no evidence</b> that the NGB is affiliated to a NGB recognised by a Sports Council.</li> <li>4. Expenditure incurred with training camps, training programmes or friendly events.</li> </ol>
<b>Average Bursary Amount</b>	£250 per individual (per financial year). Sports Bursary is subject to funding availability.
<b>Responsible Service Area</b>	Community & Wellbeing Directorate
<b>Contact Information for applicant support purposes</b>	<p><b>Ryan Hanna</b> - Community Facilities and Club Development Team Leader  <b>Email:</b> <a href="mailto:ryan.hanna@fermanaghomagh.com">ryan.hanna@fermanaghomagh.com</a>  <b>Tel:</b> 0300 303 1777 ext. 21168  <b>Mob:</b> 07702 919798</p> <p><b>Keith Collen</b> - Community Wellbeing Manager  <b>Email:</b> <a href="mailto:keith.collen@fermanaghomagh.com">keith.collen@fermanaghomagh.com</a>  <b>Tel:</b> 0300 303 1777 ext. 21165  <b>Mob:</b> 07979 530765</p>