



Policy and Resources Committee Terms of Reference

1. Introduction

- 1.1 The following Terms of Reference are an indication of the matters which stand referred to the Policy and Resources Committee of the Council. It will be a matter for the Council to determine any matters which it wishes to refer to Committee.
- 1.2 The Terms of Reference should be read in conjunction with the Council's Constitution, including the Council's Standing Orders.
- 1.3 In applying the Terms of Reference, it should be recognised that in carrying out its remit each Committee is empowered to consult, insofar as it might consider it necessary or desirable, with any other Committee of the Council or with any other Council or outside body or person.
- 1.4 This Committee will have responsibility for those functions relating to the Chief Executive's Department and the Corporate Services and Governance Directorate.

2. Membership

- 2.1 17 Elected Members of the Council will be appointed as Members of the Policy and Resources Committee.

3. Date and Location of Meetings

- 3.1 Meetings of the Policy and Resources Committee will normally be held on the second Wednesday of each month at 7.00 pm. Meetings will alternate between The Grange, Omagh and the Townhall, Enniskillen and arrangements will be put in place to facilitate hybrid attendance for Members.

4. Specific Duties

- 4.1 The specific duties of the Committee will be undertaken in line for the Council's Constitution and include:
 - 4.1.1 To examine, on behalf of the Council, various reports, policies, strategies and plans in draft, relating to those areas set out below:
 - (a) Monitor and review of Council Constitution;

- (b) Corporate and Strategic Services; this includes equality, safeguarding, access and inclusion, information governance and management, Health and Safety and Emergency Planning.
- (c) Human Resources and Organisation Development;
- (d) Finance and Procurement including approval of the Annual Statement of Accounts;
- (e) Shared Services including Regional Property Certificate Unit;
- (f) Democratic Services, including;
- (g) Elected Member Development and Local Council Elections;
- (h) Customer Services;
- (i) Communications and PR;
- (j) Registration Services;
- (k) Digitisation and ICT Services;
- (l) Governance and Risk and Reports of Audit Panel; and
- (m) Use of General Power of Competence.

4.1.2 To undertake reviews or policy development tasks in relation to any matters falling under the remit of this committee or as requested by Council.

4.1.3 To respond to consultations relevant to these matters.

4.1.4 To review and consider urgent matters referred from another committee of the Council.

4.1.5 To engage on an ongoing basis with all relevant external bodies as to their strategies, policies and proposals which will impact on the Fermanagh and Omagh District. This will include, but will not be limited to:

- (a) Government departments;
- (b) NI Local Government Association;
- (c) Equality Commission for NI;
- (d) Disability Action;
- (e) Office of the Northern Ireland Public Services Ombudsman;
- (f) Information Commissioner's Office Northern Ireland;
- (g) Northern Ireland Audit Office;
- (h) Health and Safety Executive NI; and
- (i) Local Government Staff Commission.

Date: 14 June 2023