

# What should you do if you have concerns?

You may have concerns about any adult safeguarding issues at any of the Council facilities or organised events/activities.

Please remember, as Council employees you are not responsible for deciding whether abuse has taken place, however you are responsible for reporting concerns to your Line Manager who will in turn report this to the Designated Safeguarding Officer.

Good guidance for this is:

- **Listen**
- **Record** your concerns or what you have been told (word for word)
- **Report** to your supervisor/duty officer/line manager or to the Council's Designated Safeguarding Officer.

## Useful Contacts:

FODC Designated Safeguarding Officers:

Ian Davidson  
T: 0300 303 1777 ext. 21167

Louise Horner  
T: 0300 303 1777 ext. 21189

Emma McManus  
T: 0300 303 1777 ext. 21600

Amanda Whiteman  
T: 0300 303 1777 ext. 20705

Damian Maguire  
T: 0300 303 1777 ext. 21246

## External Contacts:

Family Intervention Centre  
Enniskillen: 028 6634 4000  
Omagh: 028 8225 4500

PSNI Non Emergency: 101

South West Acute Hospital (Out of Hours): 028 6638 2000

Western Health and Social Care Trust Adult Safeguarding Team: 028 6638 2000

Lifeline: 0808 808 8000 (freephone):



Fermanagh & Omagh  
District Council  
Comhairle Ceantair  
Fhear Manach agus na hÓmaí

# Adult Safeguarding

## (Guidance to the Policy and Code of Practice)

### (Council Staff/Volunteers)



More information on Fermanagh and Omagh District Council's Adult Safeguarding Policy can be found online at [www.fermanaghomagham.com](http://www.fermanaghomagham.com) or by telephoning 0300 303 1777

These guidelines have been produced by Fermanagh and Omagh District Council to provide information about safeguarding adults and the procedures that must be followed.

More information on Adult Safeguarding can be obtained by contacting the Council’s Designated Safeguarding Officers or by visiting [www.fermanaghomagh.com](http://www.fermanaghomagh.com)

The Council believes that everyone has the right to be protected from abuse and harm at all times and in all situations. The Adult Safeguarding Policy aims to safeguard the personal safety of all adults (who may be at risk) using Council facilities and/or services.

An adult at risk of harm is someone aged 18 years or over who may:

- Be unable to look after their own well-being, property, rights or other interests.
- Be at risk of harm (either from another person’s behaviour or from their own behaviour.
- Have a disability or other illness making them more vulnerable to being harmed than other adults

**Possible abuse situations may include:**

- Physical abuse
- Emotional abuse
- Sexual abuse
- Financial abuse
- Institutional abuse
- Neglect
- Exploitation
- Domestic violence/abuse
- Human trafficking
- Hate crime

The above examples are not an exhaustive list. More information on the situations outlined above and other examples can be found within the Council’s Adult Safeguarding Policy.

All Council employees are provided with training on the policies and all employees are expected to act in accordance with the policy at all times.

**Council employees/volunteers should:**

Recognise and take action in the event of inappropriate behaviours such as:

- Petting or fondling
- Inappropriate physical contact
- Sexually explicit behaviour or language
- Those who are spending an exceptionally long time in changing area/cubicle/toilet when there is no obvious reason for their presence
- Those seen looking over/under cubicles
- Behaviour causing distress to others
- Use of inappropriate language or sexually suggestive comments
- Doing things of a personal nature for other adults that they can do for themselves or that their parent/carer can do for them

Employees and volunteers should treat everyone with respect and respect every individual’s right to privacy. Employees should be aware that it is possible for adults at risk of harm to be abused by anyone, including people that are known to them.

**Council Employees and Volunteers should never:**

- Allow or Engage in rough, inappropriate games including horseplay
- Allow or engage in inappropriate contact of any kind. (Appropriate contact should always be in response to the individual’s needs, age and stage of development and should always be with the individual’s permission).

**Never let an allegation or concern go unreported**