



Bursary Guidance Notes

- Arts, Culture & Heritage
- Irish Language
- Sports Bursary

**Funding for the enclosed Bursary Streams covers the period
1 April 2020 to 31 March 2021**

**Drop In - Grant Aid Information Sessions for Funding Streams
will be held in the following locations:-**

Venue	Date	Time
Tara Centre, Omagh	Tuesday, 21 January 2020	4.30 pm - 7.30 pm
Enniskillen Library	Thursday, 23 January 2020	4.30 pm - 7.30 pm

Officers will be in attendance at the Information Sessions located throughout the district. If you are unable to attend an information session, Council Officers will be available by appointment to provide information. Please make sure you contact an officer well in advance of the closing date to avoid disappointment. Officer contact details are listed under each Bursary.

Before submitting an application, individuals are recommended to contact the relevant department to discuss their application.

For Sports, applications **MUST** be submitted **PRIOR** to the Tournament, Competition or Event taking place, applications cannot be made retrospectively.

These Bursary Guidance Notes should be read in conjunction with Fermanagh & Omagh District Council's Grant Aid Code of Practice, which is available to download on the Council's website. <https://www.fermanaghomagh.com/services/funding-and-grants/>

Applicants are asked to complete their application form online, through the Council's Grant Manager Program which can be accessed at:- fermanaghomagh.eformz.info
If you require any assistance with completing this form please contact the Funding & Investment Unit, Fermanagh and Omagh District Council:

T: 0300 303 1777

E: grants@fermanaghomagh.com



Name of the Programme	Arts, Culture and Heritage Bursary
Brief Description	<p>Fermanagh and Omagh District Council have developed the Arts, Culture and Heritage Bursaries Scheme to support individuals in the creative and cultural sector in Fermanagh and Omagh District.</p> <p>Financial Bursaries will normally be made to a maximum of £500 in any one financial year.</p> <p>The Ulster Youth Choir Bursary* is to enable young people from the District to attend the Ulster Youth Choir residential week.</p> <p>The John Hewitt Bursary* is to enable an emerging writer or critic to attend the John Hewitt Summer School.</p> <p>The Tyrone Guthrie Bursary* is an award to enable an artist in any discipline to spend two weeks at the Tyrone Guthrie Centre at Annaghmakerrig, the artist's workplace in County Monaghan. The bursary covers accommodation, meals, plus the use of a studio if required. This bursary is for a project that is innovative (new or unique to Fermanagh and Omagh). You must show how your project will deliver against the priorities.</p> <p>*The Council is offering a maximum of <u>one</u> of each bursary outlined above in any financial year.</p> <p>If you have received a bursary within the last 3 years, priority will be given to an applicant that did not receive any prior funding from the Council.</p> <p>Please note Applicants for the Tyrone Guthrie Bursaries should show significant achievement in their chosen field. This would normally mean that writers should already have published in book form, painters or sculptors should have had one-person shows in reputable galleries and that composer's or musicians should have had their work commissioned, recorded or performed or whatever might be appropriate to the particular art form. Otherwise the applicant must demonstrate a high degree of promise attested by references or other forms of support from established figures in the arts.</p>
Bursary Specific Criteria	<p>We have two priorities for all bursaries:</p> <ul style="list-style-type: none">• Contributing to the cultural Life of the district• Developing skills and expertise of people in the district, especially young and emerging artists.

Applicants must;

- normally be resident in Fermanagh and Omagh District
- demonstrate that you have been accepted or will be accepted to the course you are applying for through competition or representation.

Additional Eligibility for The Tyrone Guthrie bursary

- propose to deliver a project that takes place in Fermanagh and Omagh District
- demonstrate through the application that you have the skills, expertise and capacity to deliver the proposed project
- demonstrate through the application form and attachments that your work is of a good quality or has the potential to develop to a good standard

Projects must;

- have significant benefit to the applicant and the area
- provide benefit to the public;
- show at least 20% of your income from sources other than Fermanagh and Omagh District Council;
- end on or before 31 March 2021.
- not have already taken place or be already under way at the time of the assessment;
- not duplicate what already exists;
- not be fundraising events;
- not be of a party political nature;
- not be contra to Fermanagh and Omagh District Council policies.

It is unlikely that you will receive funding if you have previously received a bursary from Fermanagh and Omagh District Council that was not managed satisfactorily or was not completed. This includes if you did not send us the monitoring and evaluation forms within the agreed timescales or if you did not seek approval for changes to your project.

Budgetary Requirements

You must supply a **balanced budget** for the project presented on a cash only basis and should not include support in kind, fees waivers, suppliers discounts etc.

Items of **expenditure** should be **reasonable** and **necessary** to complete the project, and you should give us enough detail to assess this. For example, you should give us the unit costs and quantities needed, 10 artists x £50 = total cost £500.

At least 20% of the cost of your project must come from non-Fermanagh and Omagh District Council sources and projected income should equal projected expenditure.

	<p>Ineligible costs for all bursaries</p> <p>The following costs are not eligible:</p> <ul style="list-style-type: none"> - Costs which are not clearly linked to the project. - Costs that are poor value for money, - Costs that are already covered by other funding or income sources. <p>Costs must be proportionate to the overall cost of your project and essential for delivering it. If we do not think that the amount you have asked for is good value for money, we may also offer you less than the amount you applied for. To make sure you provide value for money, we can cap any project costs we are funding. If you are successful, these costs will be shown in the letter of offer.</p>
<p>Average Bursary Amount</p>	<p>£500</p>
<p>Responsible Service Area</p>	<p>Arts, Culture and Heritage</p>
<p>Contact Information for applicant support purposes</p>	<p>Applications can be discussed with officers within the Arts, Culture and Heritage Team:</p> <p>Bernie Kirrane, Diane McEneaney, Bryony May</p> <p>By telephone: Fermanagh and Omagh District Council – 0300 3031777</p> <p>By Email: bernie.kirrane@fermanaghomagh.com diane.henshaw@fermanaghomagh.com bryony.may@fermanaghomagh.com</p>

<p>Name of the Programme</p>	<p>Irish Language Bursary</p>
<p>Brief Description</p>	<p>Fermanagh and Omagh District Council wants to support projects, activities and groups that will actively contribute to enhancing the cultural life of the district.</p> <p>Through this grant scheme we want to open up opportunities for people to experience Irish language, culture and heritage experiences.</p> <p>Minor 1 Bursary Up to £150 for attending a 1 week course for students aged 12-14. Must be a resident within Fermanagh and Omagh Council district to apply and evidence of attendance at a Gaeltacht course must be produced to receive award.</p> <p>Minor 2 Bursary Up to £270 for attending up to 3 week course for students aged 12-14. Must be a resident within Fermanagh and Omagh Council district to apply and evidence of attendance at a Gaeltacht course must be produced to receive award.</p> <p>Minor 3 Bursary Up to £270 for attending up to 3 week course for students aged 14-16. Must be a resident within Fermanagh and Omagh Council district to apply and evidence of attendance at a Gaeltacht course must be produced to receive award</p> <p>Minor 4 Bursary Up to £270 for attending up to 3 week course for students aged 16-18. Must be a resident within Fermanagh and Omagh Council district to apply and evidence of attendance at a Gaeltacht course must be produced to receive award.</p> <p>Adult Bursary 18+ Up to £150 for attending a 1 week course for learners 18+. Must be a resident within Fermanagh and Omagh Council district to apply and evidence of attendance at a Gaeltacht course must be produced to receive award.</p> <p>Family Bursary Up to £300 for attending a course at the Gaeltacht. At least one adult and one child required to attend, and evidence of attendance must be produced to receive award. Must be a resident within Fermanagh and Omagh Council district to apply.</p>
<p>Programme Specific Criteria</p>	<p>All applications will be assessed on the contributions to and enhancements of the cultural life of Fermanagh and Omagh District under the following headings:</p> <ul style="list-style-type: none"> • Proof of significant benefit to the applicant(s) • Development of linguistic skills of the applicant(s) • Contribution to the cultural life of the FODC district

	<p>The form can be completed in English, Irish or a combination of both languages. Language choice will have no adverse effect on your application.</p> <p>All applications will be assessed to ensure applicants meet the basic threshold for application. If an application is successful at this point, applicants will progress to random selection.</p>
Average Grant Amount	£270.00
Responsible Service Area	Arts, Culture and Heritage
Contact Information for applicant support purposes	<p>Applications can be discussed with officers within the Arts, Culture and Heritage Team and the Community Services Team.</p> <p>Kevin Goodwin, Fiona Crudden</p> <p>By telephone: Fermanagh and Omagh District Council – 0300 3031777</p> <p>Email: kevin.goodwin@fermanaghomagh.com fiona.crudden@fermanaghomagh.com</p>



Name of the Programme	Sports Bursary
Brief Description	<p>The Sports Bursary Grant Aid is to support and provide assistance to Sporting Individuals who have been selected to represent their sport at International level. Individuals can avail of this funding to assist with:</p> <ul style="list-style-type: none">• Tournament/Competition/Event Entry Fee• Travel Costs• Accommodation costs
Programme Specific Criteria	<p>Applicants must;</p> <ul style="list-style-type: none">• Be involved in an amateur capacity.• Provide a letter from your Governing Body, confirming selection for International, duties. The Governing Body must be recognised by either Sport NI or Sport Ireland. This letter <u>MUST</u> be provided with the bursary application. <p>Please check that your Governing Body of Sport is recognised by Sport Northern Ireland via the following link https://bit.ly/2LLb42J / or Sport Ireland via the following link https://bit.ly/36pToBK</p> <ul style="list-style-type: none">• Be selected for International, duties.• Applicants must reside within the Fermanagh & Omagh District Council area (unless currently studying at College or University).• Applicants must enter <u>only</u> one competition/event per application. <p><u>Sports Bursaries</u></p> <p>The purpose of this grant is to support our most talented performers. A maximum Sports Bursary amount of £250 per individual is available within any financial year.</p> <ul style="list-style-type: none">• Sports bursary applications <u>MUST</u> be submitted <u>PRIOR</u> to the Tournament, Competition or Event taking place, applications cannot be made retrospectively.• Applications will be received on an ongoing basis but will not be assessed until the next available grant programme. This could be after the Tournament, Competition or Event in which the applicant is seeking the bursary for.• Submission of a sports bursary application is <u>not</u> a guarantee of financial assistance.• Applicants should retain evidence of all expenditure incurred.

	<p>The following is INELIGIBLE for Leisure, Recreation and Sport - Sports Bursary:</p> <ol style="list-style-type: none"> 1. Sports Bursary applications will <u>NOT</u> be considered retrospectively i.e. after the tournament/competition/event has taken place. (Applications will only be assessed twice per year and this may not be until after your competition takes place, but the application form must be received by the Council before the event takes place) 2. Where the Governing Body of Sport letter confirming the selection of the person seeking the bursary, has not been provided or is not recognised by Sport NI or Sport Ireland 3. For training camps, training programmes or friendly events.
Average Bursary Amount	£250 per individual (per financial year)
Responsible Service Area	Leisure, Recreation & Sports.
Contact Information for applicant support purposes	<p>Applications can be discussed with officers within the Leisure, Recreation & Sports Team:</p> <p>Billie-Jo Irwin, Leisure, Recreation & Sport Officer and / or Keith Collen, Recreation & Projects Manager</p> <p>By telephone: Fermanagh and Omagh District Council – 0300 303 1777 Billie-Jo Irwin, Ext: 20220 / Keith Collen, Ext: 21165</p> <p>By email: billie-jo.irwin@fermanaghomagh.com keith.collen@fermanaghomagh.com</p>