



**Fermanagh and Omagh Community Planning Partnership
Strategic Partnership Board**

Title: Fermanagh & Omagh Community Planning Strategic Partnership Board
Location: Training Room, The Grange, Omagh
Date: Friday, 22 February 2019
Time: 1.30pm

Present: **Chairperson:** Cllr Brendan Gallagher, FODC

Councillors: Frankie Donnelly, Thomas O'Reilly, Errol Thompson, Bert Wilson

Barry Boyle, CVS Representative
 Mona Conway, NIHE
 Allison Forbes, SWAP / CVS Representative
 Brendan Hegarty, Fermanagh & Omagh District Council;
 Ed McClean, PHA
 Ciaran McCrumlish, EA
 Hugh McKenna, Department for Infrastructure;
 Ethna McNamee, Invest NI;
 Ciaran Mee, DfC
 Teresa Molloy, WHSCT
 John News, Sport NI;
 Gerard Treacy, DAERA

In Attendance: **Fermanagh & Omagh District Council:**
 Oonagh Donnelly, Community Planning Officer;
 Celine McCartan, Director of Finance & Governance;
 Allison McCullagh, Director of Regeneration & Planning;
 Kim McLaughlin, Head of Community Planning & Performance;
 Alan Mitchell, Data Scientist;
 Kim Weir, Community Planning Officer

Apologies: Paul Cavanagh, HSCB;
 Alison Chambers, Dept of Education;
 Patricia Cooney, Education Authority;
 Nichola Creagh, Department for Communities;
 Ailbhe Hickey, NIHE;
 Clive Beatty, PSNI
 Tom Reid, Department for Infrastructure
 Cllr Diana Armstrong
 Robert Gibson, Director of Community Health & Leisure;
 Kevin O'Gara, Director of Environment;

1. Welcome and apologies

The Chair welcomed members of the Strategic Partnership Board to the meeting and apologies were noted.

2. To agree minutes of previous Strategic Partnership Board meeting held on 20 September 2018 (Paper A)

PREVIOUSLY CIRCULATED: the above minutes.

AGREED: on the proposal of Councillor Thompson, seconded by Ms McNamee, that the minutes of the previous meeting are approved as an accurate record of proceedings.

3. Matters Arising

3.1 Framework for promoting a culture of lawfulness – Participatory Budgeting Pilot – Page 3, Item 3.

The Community Planning Officer (KW) reported that the PCSP carried out two Participatory Budgeting (Community Cash) events in Lisnaskea (October) and Mid Tyrone (December). A total of 14 groups had received funding of a maximum of £500 per group. It was noted that further events are planned for April 2019 at which the groups will be invited to tell the wider community about their project and the impact it has had. Evaluations identified that 75% of participants thought that Participatory Budgeting allowed them to influence local decision making and 100% noted that it would be a good way to fund local community projects in the future.

NOTED.

3.2 Outcome 1 – Correspondence to DAERA – Page 3, Item 3.5

The Head of Community Planning and Performance (HCPP) advised that, following the last Strategic Partnership Board meeting, the DAERA representative to the Board had forwarded correspondence from the DAERA Permanent Secretary responding to the Board's earlier correspondence of 24 May 2018. She reported that the Council had no record of receipt of the correspondence but noted that it had now been tabled for consideration.

PREVIOUSLY CIRCULATED: letter dated 8 June 2018 from the Permanent Secretary, DAERA, advising that the Department welcomed the opportunity to participate, however, the outcomes were wide ranging and, in order to be productive, participation by officials would need to be targeted towards specific themes that aligned closely with the Department's key delivery outcomes.

The HCPP advised that, since then, there had been further contact with Department officials and involvement by DAERA in a number of action groups which it was expected would continue to develop. This was supported by the DAERA representative attending the meeting.

NOTED.

3.3 Action 1.4 - Mental Health Action - Page 5, Item 6.2

The Head of Community Planning and Performance (HCPP) advised members that PHA have taken the lead on action 1.4. The nominated officer is Hilary Parke who is actively taking the work forward with 'Workplace Mental Health Champions'.

NOTED AND WELCOMED.

3.4 Action 3.7 - Alleviating Effects of Poverty – Page 5, item 6.4

The Community Planning Officer (KW) identified that a Poverty Workshop involving support partners took place on 5 December 2019 with 31 people attending. At the workshop, poverty statistics were presented, and a lengthy discussion took place on the ideas to progress the action. Key target customers identified were a) Families, including the working poor; b) welfare claimants; and c) older people living in poverty. Performance Report Cards are currently being developed for the three target customer groups and further research and analysis was being progressed to identify opportunities and pilot projects aimed at alleviating the effects of poverty.

NOTED.

3.5 Actions 5.4 and 5.13 - Tourism NI Representation – Page 6, Item 6.5

The Head of Community Planning and Performance (HCPP) advised members that Rosemary McHugh will represent Tourism NI on the Strategic Partnership Board and that Martin Graham is the nominated Action Lead. Martin will attend Action Group and Action Lead Forum meetings.

NOTED.

3.6 Action 5.8 - Pre-incubation Facilities – Omagh Enterprise Company/Fermanagh Enterprise Agency - Page 6, Item 6.6

The Council's Director of Regeneration and Planning noted that action 5.8 is a joint action between Fermanagh and Omagh District Council and Invest NI and both she and Ethna McNamee were to meet with Omagh Enterprise Company and Fermanagh Enterprise Agency, however due to diary commitments, this meeting had yet to take place. All parties are working on a date to meet to discuss the delivery of this action, she advised.

NOTED.

3.8 Action 8.5 - South West College Action Lead re Tourism Ambassadors - Page 8, Item 6.11

The HCPP advised members that Damian James from South West College has taken the 'Action Lead' role for Action 8.5

NOTED.

3.9 Action 2.1 – Establish Fermanagh and Omagh as an Age Friendly District – Page 8, Item 7

PREVIOUSLY CIRCULATED: Fermanagh and Omagh District Council's Age Friendly Strategy. The Community Planning Officer (OD) reminded members that a presentation on the work completed by the Council and South West Age Partnership under Outcome 2 had been provided at the previous meeting and that, following extensive engagement with older people in the district, an "Age Friendly Strategy" had now been developed which will be used as a framework for delivery of Outcome 2 in the Community Plan.

Allison Forbes commented on the process to develop the Strategy, adding that South West Age Partnership was very content with the outcome which would progress the district towards World Health Organisation (WHO) Age Friendly District accreditation. The PHA representative commended the strategy and the work undertaken to this point.

AGREED: on the proposal of Councillor Thompson, seconded by Mr McClean, that the Board endorse the Age Friendly Strategy.

3.10 To consider update on Playshaper Programme - Page 9, Item 8

The Community Planning Officer (OD) advised members that four Playshaper Workshops, hosted by PlayBoard NI, had taken place in November/December 2018. The workshops focused on Promoting Play, Influencing Play, Challenging Play and Shaping Play and were attended by a number of FODC Members and staff, representatives from the Education Authority and the Department for Communities. An individual Performance Report Card will be completed and will identify the 'impact' of the workshops, she added.

It was noted that PlayBoard NI are hosting a Lunchtime Seminar on 14 March 2019 in Stormont to discuss the learning from the Playshaper Workshops and that invitations would be issued to all Strategic Partnership Board members.

NOTED.

3.11 To consider update on University of Ulster Community Fellows Project – Page 9, Item 9

The HCPP advised members that a University of Ulster Community Fellow has not yet been appointed for the Fermanagh and Omagh district, however, this process was expected to be completed shortly. Once appointed, the Community Planning team will continue to engage with the Community Fellow and invite them to sit on the relevant action groups.

NOTED.

3.12 Correspondence from WHSCT re Pathfinder Project – Page 11, Item 11.4

PREVIOUSLY CIRCULATED: list of Pathfinder Consultation Events.

The HCPP advised that the WHSCT Pathfinder process was nearing the conclusion of the initial consultation phase. She advised that a number of partners, including PHA and the Council, were working alongside the Trust and that Pathfinder would deliver an updated health needs analysis for the district which will be of value to community planning.

In commenting on partnership working to date, she advised that concerns had been identified in respect of a shortage of social care workers in the district and that WHSCT, DfC, NISCC and FODC were working together to deliver a pilot "Social Care Skills Academy" and, potentially, another Skills Academy focusing on Childcare provision. The Skills Academies will provide a pipeline of suitable candidates from Fermanagh and Omagh to take up posts in those sectors, she added.

In response to queries from Cllrs Wilson and Thompson, the WHSCT representative noted that it is Trust policy not to discuss any individual case, however, clarified that Pathfinder is a very extensive programme of work, starting with public engagement and taking forward clear themes of work, including a workforce stream, which will aim to find a way forward to address current difficulties.

AGREED: that a presentation to update members on the Pathfinder Project will be scheduled for the next Strategic Partnership Board meeting.

3.13 Proposed 2019 Reporting Schedule

NOTED: that this item had been presented to the previous meeting, however, as the meeting had become inquorate at that stage, the schedule had not been formally adopted. The HCPP provided an overview of the proposed reporting cycle and associated schedule of meetings for the community planning governance arrangements in 2019 and 2020.

AGREED: on the proposal of Cllr Thompson, seconded by Mr Boyle, that the proposed reporting cycle and schedule of meetings is approved.

4. To consider draft Community Planning Governance Framework and Guidance

PREVIOUSLY CIRCULATED: Paper B.

The HCPP provided an overview of the draft Community Planning Governance Framework and Guidance document which will be publicly available to provide clarity in respect of governance arrangements to support community planning in Fermanagh and Omagh.

AGREED: on the proposal of Cllr Thompson, seconded by Mr McClean, that:

- (i) that the Community Planning Governance Framework and Guidance document is agreed by the Strategic Partnership Board;**
- (ii) that a copy is provided to each of the statutory partners for endorsement by their organisation.**

5. Performance Management Reporting and Monitoring Guidance and Associated Arrangements in Fermanagh and Omagh

PREVIOUSLY CIRCULATED: Paper C.

The HCPP brought members through a presentation in relation to Paper C which;

(i) informed members of the publication by the Department for Communities (DfC) of guidance for community planning monitoring and reporting and the requirement to report to the public once every 2 years – first by November 2019. It was noted that there will be three distinct aspects of this report – Vision; outcomes; and actions.

(ii) set out the arrangements in place in Fermanagh and Omagh for community planning monitoring and reporting. This includes the separation of the original Performance Report card to two types of report card – Population Accountability Report Card (one for each outcome) and Performance Report Cards (one for each ‘action’). Some work has been completed with regards to alignment of actions which would have a common set of Performance Measures,

thus the number of Performance Report Cards has reduced to 31, however, it was noted that this was an evolving process and was subject to change.

The presentation identified that there are no further requirements for the Performance Statement, but there may be merit in adding some context around a) Partnership working arrangements/governance; b) Communications and engagement activities and c) Capacity building.

The structure of the performance statement will include:

- Vision
- 8 Population Report Cards – 8 Outcomes in Community Plan
- 31+ Performance Report Cards – 53 Actions in Action Plan
- Additional information, eg, communications/engagement

Referring to the decision taken at the previous meeting of the SPB that ‘all organisations undertaking the role of Action Lead, with the exception of those from the Community/Voluntary Sector, procure a licence for Decision Time Goals to facilitate effective performance management and reporting’, the HCPP provided an update on discussions to date adding that some organisations had agreed to do so, others had not, while some had yet to respond.

Discussion then took place during which members commended the community planning team on the work undertaken to date. There were some concerns expressed at the lack of a regional approach in procuring a performance management system and it was felt that further regional direction should be provided through the Department for Communities in respect of this matter. It was noted that the Council's community planning team were working to capacity and that there was no scope for input of data from partner organisations. Reference was made by the DfC representative to a pending report from Dr Joanne Gallagher in relation to community planning across the region and he expected that this would include recommendations in relation to performance reporting and other support needs. The Council's Chief Executive considered that this matter needed to be considered as a priority in terms of any regional approaches or support.

AGREED: on the proposal of Cllr Thompson, seconded by Cllr Wilson, that:

(i) the DfC Community Planning Monitoring and Reporting Guidance 2018 is noted;

(ii) the monitoring and reporting arrangements in place through the Fermanagh and Omagh Community Planning Partnership are endorsed and that partners continue to work together to progress this approach as outlined in Paper C, Appendices 2, 3 and 4 with an update on progress across the actions presented to the June meeting of the Board.

(iii) continued efforts are made to seek a co-ordinated approach to Performance Management and procurement of Decision Time Goals licences.

6. To consider report on Partnership Communications Plan and Consultation and Engagement Protocol

PREVIOUSLY CIRCULATED: Paper D.

The HCPP outlined the Communications Plan 2019-21, incorporating a Partnership Consultation and Engagement Protocol. It was noted that there had been engagement with a number of partner Communications' Officers and that the report included an Action Plan which would be taken forward following the meeting.

AGREED: on the proposal of Mr News, seconded by Mr Boyle, that:

- (i) the Community Planning Communications Plan 2019-21, incorporating the Partnership Consultation and Engagement Protocol, is agreed by the Strategic Partnership Board; and**
- (ii) work commences to progress the communications actions outlined**

7. To consider report on Partnership Risk Register and Reporting Arrangements

PREVIOUSLY CIRCULATED: Paper E.

The HCPP brought members through the Partnership Risk Register and Reporting Arrangements report which was developed following feedback by Action Leads at the Action Leads' Forum meetings. In recognition of the risk ratings identified, the PHA representative commented that the issue of staff turnover was an issue which needed to be addressed through capacity building and awareness raising in partner organisations. This viewpoint was supported by the Sport NI representative.

The HCPP identified that this risk would be mitigated further through the development of a partnership capacity building plan aimed at embedding knowledge and learning and supporting organisations to build expertise at all levels in respect of Community Planning.

AGREED: on the proposal of Mr News, seconded by Cllr Thompson that the Partnership Risk Register and the arrangements for ongoing review are agreed by the Strategic Partnership Board

8. To consider Data Update Report

PREVIOUSLY CIRCULATED: Paper F.

The Data Scientist provided members with a data update on published statistics over the Autumn 2018 – January 2019 period covering a range of topics including business/ entrepreneurship, health, household projections, crime and travel.

AGREED: on the proposal of Cllr Thompson, seconded by Cllr Wilson that the Data Update paper is noted and taken account of, where relevant, in future decision making.

9. To consider report on timescale for a Review of the Community Plan

PREVIOUSLY CIRCULATED: Paper G.

The HCPP advised that there was a statutory requirement to review a Community Plan before the fourth anniversary of its publication which, in the case of Fermanagh and Omagh, would be March 2021, however, she added that a review can take place at any time during the

intervening period. It was suggested that, alongside the work to develop and publish a Performance Statement, it may be an opportune time to commence a review of the Plan itself so as to: (i) take account of the updated data and evidence compiled for the Performance Statement; (ii) consider if there are opportunities to build on regional alignment with the Programme for Government which was published following the work to develop the Community Plan; and (iii) refresh the community involvement element through updated engagement and consideration of issues arising from recent engagements, where appropriate.

It was noted that this exercise may also provide an opportunity to build on the integration with partners' internal business planning processes. For example, Fermanagh and Omagh District Council is working to develop a new Corporate Plan for the period 2019-24 and is keen to ensure that this is as closely aligned to the Community Plan as possible.

AGREED: on the proposal of Mr McClean, seconded by Mr Boyle that a formal review of the Community Plan is conducted during the 2019-20 year and that an outline and timeline of the proposed approach is presented to the next meeting of the Board for consideration.

10. To receive presentation from Alison Chambers, Department of Education re the Children's Services Co-operation Act

Apologies were submitted on behalf of Ms Chambers and it was noted that this item would be deferred until the next meeting in June.

NOTED.

11. Brexit Considerations

PREVIOUSLY CIRCULATED: Northern Ireland Strategic Migration Partnership Briefing for February 2019.

The Head of Community Planning and Performance (HCPP) noted that the Board had previously agreed that 'Brexit Considerations' would be a standing agenda item for the time being to allow partners' an opportunity to advise of any potential issues which may impact on community planning outcomes or actions. The INI representative commented that it was heavily involved in Brexit events and the provision of one-to-one business information sessions regarding employment, immigration, settled status, taxes, tariffs etc. Ms Mc Namee referred partners to www.nibusinessinfo.co.uk and a 'diagnostic' function which businesses could refer to for more information and noted that there appeared to be a level of apathy amongst some businesses regarding preparations for Brexit. The Council's Chief Executive identified that the Council had identified Brexit as a key risk area and that contingency planning was underway as far as possible given the limited information available.

NOTED.

12. Correspondence

12.1 Department of Education – Area Planning Local Groups

PREVIOUSLY CIRCULATED: letter dated 22 January 2019 from the Permanent Secretary, Department of Education in response to correspondence dated 11 January 2019 from Fermanagh and Omagh District Council regarding Council representation on the Area Planning Local Groups. The correspondence advised of current arrangements for councils to contribute to Area Planning through the statutory consultation process and that it was a matter for the relevant Area Planning Local Group Chair (ie, Education Authority), to determine when an invitation may be extended if approached by a Council.

The HCPP advised that the correspondence had been referred to community planning in relation to the correlation with Action 4.4 in the Community Plan Action Plan, ie, “Facilitate community involvement in area planning for schools to ensure we have the right number of schools in the district and that they are of the right size, type and in the right place, to ensure pupils receive the best education possible”. She advised that, as yet, a Performance Report Card identifying the key steps in progressing this action had not been developed due to the long-term absence of the Action Lead appointed by the Education Authority.

AGREED: on the proposal of Councillor Thompson, seconded by Mr Hegarty, that an update on progress in relation to development proposals for Action 4.4 is presented to the next meeting of the Board.

12.3 Empowering Communities – E-cins System

PREVIOUSLY CIRCULATED: for information, email dated 21 November 2018 from Empowering Communities regarding the E-CINS system which supported collaborative working across partnerships.

NOTED.

12.4 Department for the Economy - Community Planning contacts

PREVIOUSLY CIRCULATED: for information, email dated 11 February 2019 from Invest NI providing DfE contacts for relevant community planning areas.

NOTED.

12.5 A Code of Good Impact Practice - NCVO

PREVIOUSLY CIRCULATED: ‘Inspiring Impact’ – the Code of Good Impact Practice publication produced by NCVO which the HCPP advised had been shared with Action Leads to inform work going forward.

NOTED.

13. Date of next meeting:

It was noted that the next meeting was scheduled for Thursday 27 June 2019 at 1.30pm

Meeting Closed at 2.53pm.

Rosemary McHugh entered the meeting at 2.50 pm

Signed _____

Cllr B Gallagher

Chairperson

Date _____