

## **Fermanagh and Omagh Health & Social Care Services Sub Committee**

### **Terms of Reference**

#### **1. Purpose**

The Fermanagh and Omagh Health & Social Care Services Sub Committee will provide a forum for ongoing engagement between Fermanagh and Omagh District Council (the Council) and the Western Health and Social Care Trust (the Trust) to work collaboratively and in partnership to help inform and recommend on the delivery of health and social care services within the Fermanagh and Omagh district so that the highest standard of and access to services is provided to the people of the district.

The Trust, through the Health and Social Care Sub Committee, will foster open and transparent dialogue with the Council, keeping each other informed and gauging local knowledge on key issues which may impact or improve health and social care services delivery. This recognises the Western Trust's role as a Provider organisation as opposed to the Strategic Planning and Performance Group (SPPG) which carries responsibility for the Commissioning of services to meet the needs of everyone and those who visit the area.

#### **2. Key Objectives**

2.1 Through discussion and consideration of evidence-based agenda, to help inform in relation to:

- (i) Health promotion, health literacy, early intervention and prevention, reflective of the Fermanagh Omagh Community plan;
- (ii) The range of services to be delivered in the South West Acute Hospital;
- (iii) The range of services to be delivered in the Omagh Hospital and Primary Care Complex;
- (iv) Staffing provision and staff welfare across hospital services in the area;
- (v) The potential for networking arrangements between hospital and community facilities across the Trust area;
- (vi) Support the aim of reducing health inequalities and promoting self-management of health and care;
- (vii) The potential for networking arrangements with other Trusts;
- (viii) Collaboration on the range and delivery of models of mental health services, social care, children's services, older people's services and community services to be delivered in the new district;
- (ix) Issues/Challenges which have been recognised within the remit of the Trust as pertaining to the Fermanagh and Omagh district;

- (x) Consider the Health and Wellbeing needs assessment for the Fermanagh and Omagh Council area, enabling the Sub Committee to understand the areas which are most challenged in respect of health inequalities and differentials in outcomes between the District and the rest of Northern Ireland; and
- (xi) To understand and reference where applicable, the provision of health and social care services delivered by a range of organisations – Public Health Agency (Public Health, and prevention and early intervention), Primary care (GPs, GDPs and Community Pharmacists), Community and Voluntary sector (third sector) and Northern Ireland Ambulance Service.

2.2 To facilitate and progress discussion (when relevant) with other key agencies and stakeholders:

- Public Health Agency (PHA)
- Local Commissioning Group (LCG)
- Any other relevant body and key stakeholders

2.3 The Sub Committee will also engage separately to the Trust with the following groups when applicable, or in conjunction when agreed:

- Department of Health: when engaging on any policy decisions
- Strategic Planning and Performance Group (SPPG): when engaging on commissioning and primary care issues
- RQIA when relevant on issues.
- BSO: shared services such as recruitment and procurement
- NIMDTA: management of training places for doctors)

### **3. Membership**

The membership of the Health and Social Care Services Sub Committee will include 11 elected members from Fermanagh and Omagh District Council, together with the Council's Chief Executive and Director of Community and Wellbeing.

Membership from the Trust will include the appointed Trust Lead Director for Fermanagh and Omagh Council, Trust Public Affairs Lead, together with pre-named members from the Chief Executive/Directors/Senior Management where relevant, to be in attendance at meetings.

The Chair will be appointed from and by the elected representatives on the Sub Committee.

### **4. Meetings**

Meetings will be held quarterly via Webex or a similar platform and will commence at 2.00 pm.

Meetings will be quorate where there is a minimum attendance of 4 elected members and 2 Trust representatives.

Meeting secretariat will be provided by the Council and minutes will take the form of key discussion points and agreed actions together with a note of responsible officer.

A schedule of meetings will be agreed and at least 5 days' formal notice will be given of meetings together with the agenda and associated papers. Agenda items will be contributed by both parties.

There may also, from time to time, be a requirement to call an extraordinary meeting of the Sub Committee to help inform and advise on issues.

## **5. Review**

The terms of reference may be amended upon mutual agreement.