

The Ardhowen

Personal Assistance Support Scheme (PASS)

What is the Personal Assistance Support Scheme (PASS)?

The PASS Scheme is available to a person with a disability* (see page 3 for definition) and who needs additional support to access and use the services within The Ardhowen.

A person who accompanies this person and assists them to access and use The Ardhowen may be eligible for a complimentary ticket.

Who can register for PASS?

You can register for this Scheme, if;

- ✓ **You have a disability;**
- ✓ **You cannot enter or attend The Ardhowen without assistance from another person.**

The Scheme is **not** open to those who simply require a person to befriend them or transport them to and from The Ardhowen.

What is a 'Personal Support Assistant'?

A Personal Support Assistant is somebody who is able to help the person with the disability by means of mobility and guidance to use and enjoy the services in The Ardhowen.

The Scheme requires the 'Personal Support Assistant' to;

- Attend to the needs of the person with the disability at all times;
- Ensure their safety and of those they come into contact with;
- Familiarise themselves with the layout of The Ardhowen;
- Liaise with staff if the person needs assistance;
- Take instructions in the event of an emergency.

How do I Register for the Scheme?

To register for the Scheme, you must complete the form and declaration on the next two pages and return it to The Ardhowen Box Office.

If you require any assistance in completing this form, please contact The Ardhowen on 028 66 325440 or email ardhowen@fermanaghmagh.com

PASS Registration Form

The details below must be for the person with the disability who requires the assistance.

The information you provide will be protected by the Data Protection Act 1998 and will only be used for the purpose set out in this document.

Title: _____

First Name: _____

Surname: _____

House Number: _____

Street: _____

Town: _____

Postcode: _____

Telephone Number: _____

Email: _____

Date of Birth: _____

Please tick if:

- 1) You have a disability*?
- 2) You require the assistance of a companion during your visit to the Theatre.

Please specify below what personal assistance you need from your companion while in The Ardhoven:

Declaration

I declare that the information in this form is correct to the best of my knowledge, that I am restricted in accessing the Theatre without assistance and that I intend to use the scheme within the terms set out in this form.

Signed **Date**

If you require someone to sign on your behalf, please state their relationship to you:

Please Note:

- You must have registered for the PASS Scheme prior to the show to be able to benefit from the companion ticket.
- Please note that a false application could lead to debt recovery proceedings.
- All tickets are subject to availability at the time of booking.
- The Ardhwen reserves the right to review the availability of tickets for all performances within the scheme, to review a member's eligibility and to revoke that membership following review.
- *The understanding of a Person with a Disability is taken from the definition set out in The Disability Discrimination Act 1995 – A person has a disability if he or she has a physical or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

For Staff Use:

Membership Number: _____

Staff Initials: _____ Date: _____